FEDERAL WORK-STUDY/STUDENT EMPLOYMENT PROGRAM

This work program, funded by the federal government, provides part-time employment at an hourly wage, which is determined by the demands of the job and the skill and experience of the student employee. The program encourages community service and work related to each student’s career goals.

To qualify for a graduate work-study award, students must be enrolled in an eligible degree program. Priority will be given to students enrolled full-time who meet the priority application deadline. Students enrolled half-time, in continuous enrollment, or are in a reduced rate academic program* will be offered work-study in the amount of $1500, without the option to increase their award. Work-study will be prorated for students that do not attend full year, switch their academic program to a reduced tuition program, or change their enrollment from full-time to half-time or continuous enrollment.

Students in dual undergraduate-graduate degree programs who have received the bachelor’s degree and are officially enrolled as graduate students may be eligible for graduate work-study. Students must meet the need-based fund requirements listed above and demonstrate a calculated need.

Recipients of the graduate work-study award must be enrolled half-time (at least four credit hours per term). Awards are made through the financial aid awarding process through the Office of Financial Aid on a first-come, first-served basis.

Work-study handbooks are available from the Office of Student Employment for students and supervisors and provide further details regarding work-study policies and procedures.

* For the 2017-18 aid year, quarter students that have a tuition rate less than $1320 per credit, semester students that have a tuition rate less than $1623 per credit. Examples include but are not limited to the Women’s College, University College, and Certificate and Licensure programs.

Background Checks

All employees, including work-study students, must fill out background check paperwork and be cleared by Human Resources as eligible to hire prior to officially being offered a position. Background checks must be run if the student has never been an employee at the University of Denver or if they have not worked at the University of Denver for more than 120 days. Overseas addresses may require additional time for processing in order for the background check to be completed.

Off-Campus Employment Website

Financial Aid maintains an off-campus job website for currently enrolled students who want jobs regardless of their financial need. This enables them to earn money to help pay education expenses. Part-time jobs are available off campus with local businesses, non-profit organizations, government agencies, University of Denver alumni and families in the Denver community. Students will earn at least the current federal minimum wage, but the amount may be higher depending on the type of work and the skills required. Additional information about part-time employment can be found on the Office of Student Employment (http://www.du.edu/studentemployment) website.